



**Town of Arlington, Massachusetts**  
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## **Library Trustees Minutes 09-12-2005**

Robbins Library Board of Trustees  
September 12, 2005

### Call to Order

The meeting was called to order at 7:20 PM. Attending were trustees Patricia Deal, Katharine Fennelly, Barbara Muldoon, Frank Murphy, Joyce Radochia and Susan Ruderman. David Castiglioni was absent. Also attending were library director Maryellen Loud and assistant director Cynthia Diminture.

### Approval of Minutes

The minutes of the August 17<sup>th</sup> meeting were approved with corrections on a motion by Ms. Fennelly; seconded by Mr. Murphy.

### Director's Report

The July and August reports, in a new bulleted format, were distributed. Trustees asked about progress on filling vacant library positions. Ms. Loud updated the Board on the status of the Metrowest delivery service.

### Policy on Rental of Reading Room

A draft of the policy was distributed for review. Questions were raised about the definition of non-profit organizations and about political usage vs. political fundraising events. Other items were discussed and/or edits suggested.

### Schedule of Holiday Closings

Ms. Loud distributed the proposed schedule of closings for FY2006. Ms. Deal made a motion; seconded by Ms. Radochia, to approve the schedule. Passed unanimously.

### Author Program

Ms. Deal led a discussion of plans for the next program. Concern was expressed regarding conflicts with upcoming Community Read events. The consensus of the Board was that an author program should be deferred until spring. Trustees should continue to make suggestions of speakers for this program.

### Timeline for Trustee Projects

This agenda item was deferred to a future meeting.

### Trustee Agenda Calendar

An amended calendar was distributed.

#### Preliminary Discussion of Next Year's Budget Preparation

There has been no directive as yet from the Town Manager's office regarding the FY07 budget. Ms. Loud will keep the board apprised.

#### Town Day

The trustees' booth is fully staffed.

#### Other

1. An allocation of \$1,000 was previously voted for the purchase of an additional circulating art print bin. Since the actual cost was \$1,237, Ms. Loud requested a supplemental allocation of \$237, to be taken from the Robbins Print Fund. A motion was made by Ms. Muldoon; seconded by Ms. Deal, to approve this. Passed unanimously. 2. The sing-a-long performers have requested an increase in payment from \$75 to \$100 per session. This would amount to approximately \$1,000 per year. Ms. Fennelly made a motion to increase the fee; seconded by Ms. Deal. Passed unanimously. 3. Ms. Ruderman asked whether there were any plans to host events relating to the Public Library Association conference when it takes place in Boston next spring. Ms. Loud will contact the MA Board of Library Commissioners regarding the schedule.

#### Adjournment

The meeting was adjourned at 8:55 PM. The next meeting will take place on **Thursday, October 6<sup>th</sup>**.

Respectfully submitted,

Cynthia Diminture